

Permission Form

for Quaid e Azam Auditorium & STC (Lyallpur Hall) at New Campus, Government College University Faisalabad

Particulars

Name of User Department / Institute: _____

Name(s) of Focal Person / Organizer: _____

Venue: _____

Nature of Program:

Training / Seminar Conference Function Other: _____
Workshop (Specify)

Brief Description of Proposed Program with Duration and Activity Plan (Attach Brochure / Complete Details):

Date: _____ Start Time: _____ End Time: _____

Will it be a ticketed program? No Yes Proposed Price: Rs. _____

Rehearsal Requirements:

Terms and Conditions:

- i. It will be the sole responsibility of the Organizer(s), to manage students, participants, guests, audience, any relevant material, entertainment etc...
- ii. No food items and water bottles will be allowed in the auditorium.
- iii. No one will be allowed to stand, jump on the chairs or damage the furniture and equipment. In case of damage or loss of any furniture, equipment or other property, the organizer(s) will be liable to compensate the damage etc...
- iv. Banners, posters and flexes will be displayed, only after having the consent of Estate Care Department, without damaging or nailing the walls etc.
- v. The University shall not be held responsible for any expenses, claim or demand made in the event of any accident occurring to any person engaged in connection with the work.
- vi. The premises shall be used only for seminars, conferences, functions, religious gatherings or as approved by the Competent Authority. Sectarian, political activities and performances of immoral nature will not be allowed.
- vii. Smoking shall strictly be prohibited in the Auditorium.
- viii. Loud whistling, sloganeering or disorderly behavior shall not be allowed.
- ix. Digital cameras are not allowed in the Auditorium.

Declaration by the User Department

It is hereby declared that the particulars, given in this application are true and correct. We have reviewed and agreed to abide by all the terms & conditions.

Focal Person / Organizer
Signature & Stamp

Chairperson / HoD
Signature & Stamp

Dean / Incharge Officer
Signature & Stamp

Endorsement by the Administrative Department

**Chairman, Estate Care-II
New Campus**

Approved / Not Approved

Honorable Vice Chancellor
Government College University,
Faisalabad.